

Electronic Databases

Public Affairs Information Service (PAIS)

Coverage: 1972 - Present

Full Text: No

Description: Provides access to the social and public policy literature of business, economics finance, law, international relations, government, political science and other social sciences. Indexes 2,100 periodicals and is updated monthly. **Note:** Accessible through Cambridge Science Abstracts.

Academic Search Complete

Coverage: Mid 1980s to present.

Full Text: Yes

Description: All major subject areas, including political science and public policy.

Business Source Complete

Coverage: Dates vary according to publication, but in some cases, coverage goes back to the 1980s or earlier.

Full Text: Yes.

Description: Full text is offered for nearly 2,140 business journals covering management, economics, finance, accounting, and international business.

Criminal Justice Periodicals

Coverage: 1981 – present

Full Text: Yes

Description: Provides citations and some full text for journal articles relating to criminal justice.

Criminal Justice Abstracts

Coverage: 1968 – present

Full Text: No

Description: Indexes journal articles, books, and special reports on all aspects of criminal justice.

Lexis/Nexis

Coverage: Dates vary according to publication.

Full Text: Yes

Description: Lexis-Nexis Academic Universe provides full-text access to a wide range of news, business, legal, and reference information with the convenience of a one-stop, information service.

Inter-University Consortium for Political and Social Research (ICPSR)

Full Text: Yes (including data tables)

Coverage: varies, 1962 to present

Description: ICPSR is the world's largest archive of digital social science data. It contains over 500,000 data and documentation files comprising over 6,300 studies from a broad range of disciplines. Data available include child care and early education research data, demographic data, health and medical care data, and criminal justice data. Data sets are analysis-ready in multiple software formats. Also included are bibliographies of data-related literature.

Lexis-Nexis Statistical (Available through Lexis-Nexis Academic)

Coverage: Varies by category.

Full Text: Yes (images of tables)

Description: Comprehensive resources that provides access to thousands of statistical tables on all levels: international, national, and state and local.

JSTOR

Coverage: Dates vary according to journal.

Full Text: Yes

Description: Provides full text of journals specializing in economics, history, political science, population studies, and sociology. Many of the journals date back to the 1950s and 1960s.

Science Direct

Coverage: 1995 – Present (coverage varies by journal title)

Full Text: Yes

Description: Includes coverage in economics, political science, education, geography, planning, health, law, sociology and transportation.

Social Sciences Abstracts

Coverage: 1983 to present

Full Text: No

Description: Covers journal articles in anthropology, political science, economics, psychology, geography, sociology and law.

Congressional Universe

Coverage: Varies by index. Most indices date back to the 1980s and 1970s.

Full Text: Yes

Description: Covers all aspects of Congressional activities, including publication, legislation, “Hot Topics” in Congress, news services, and links to other resources on politics and policy.

Internet Resources

American Society for Public Administration (ASPA)

Location: <<http://www.aspanet.org/>>

Description: Established in 1939, ASPA is the largest professional association in the field of public administration. This site provides numerous links about jobs, career development and other web resources in public administration.

C-Span: Policy Organizations

Location: <<http://www.c-span.org/Resources/Policy-Organizations.aspx>>

Description: Comprehensive listing of organizations and “think tanks”, representing numerous political and policy viewpoints.

The Rand Corporation

Location: <<http://www.rand.org/>>

Description: Includes resources in child policy, civil and criminal justice, education, environment and energy, health, international policy, labor markets, methodology, national security, population and regional studies, science and technology, social welfare, and transportation.

U.S. Government Printing Office (GPO-Access)

Location: <www.gpoaccess.gov>

Description: The most comprehensive resource for authentic, full-text resources published by the legislative, executive and judicial branches of the federal government.

Texas Online

Location: <<http://www.texasonline.com/portal/tol>>

Description: This site is the gateway for resources published by the Texas state government. Provides links to all agencies.

State and Local Government on the Net

Location: <<http://www.statelocalgov.net/index.cfm>>

Description: This site provides links to various agencies and organizations from all branches of each state’s government, as well as county and city governments.

Print Resources

HANDBOOKS AND GUIDES:

The Book of the States (Ref JK 2403 .B6)

Description: This source, published biannually, provides statistical information, by state, on various topics, including state Constitutions, the branches of government, campaigns and elections, programs, regulations, and intergovernmental affairs.

Classics of Public Administration (Ref JF 1351 .C465)

Description: This resource contains selected articles from several different periods dealing with issues related to public administration. Periods covered include: Early voices and the first quarter century (1880's to 1920's), the New Deal to mid-century (1930-1950), the 1950's and 1960's, the 1970's and 1980's, and the 1990's.

Handbook of Public Administration (Ref JF 1351 .H276 1998)

Description: This handbook contains essays related to various topics in public administration, including history and organization theory, budgeting and financial management, personnel administration, comparative and international administration, research methods, and political economy.

The Municipal Year Book (Ref JS 344 .C5 A24)

Description: This source, issued annually, discusses management issues, intergovernmental issues, and staffing and compensation as it relates to municipal government. Various directories and references are also included.

The New Effective Public Manager (Ref JF 1351 .C574 1995)

Description: This source documents the problems facing public managers and presents solutions to these problems. It also provides advice to public managers concerning how to build and maintain a professional reputation and how to advance in the bureaucratic hierarchy.

Public Administration and Public Affairs (Ref JF 1351 .H45)

Description: This public administration textbook contains a general overview of the major topics related to the field.

Texas State Directory (Ref JK 4830 .T4) - Latest at Reference Desk

Description: This directory provides biographical and contact information for the members of all branches of state government as well as county government. It also includes pictures of all state representatives and senators as well as district maps and diagrams of the State Capitol and the Capitol Complex in Austin.

Washington Information Directory (Ref F 192.3 .W33)

Description: This source, published biannually, lists contact information for all types of Washington, D.C.-based governmental organizations. Also included are the Internet homepages of these agencies. Both name and subject indexes are included.

Government Information

FEDERAL DOCUMENTS:

Statistical Abstract of the United States (Ref HA 202) - Latest at Reference Desk

Description: This source contains statistics collected by the federal government in many different subject areas. Demographic, economic and political statistics are just a few of the areas covered. Note: Numbers in the index correspond to table numbers, not page numbers. The current volume is also available online at <http://www.census.gov/compendia/statab/>

United States Government Manual (AE 2.108/2:) - Latest at Reference Desk

Description: This source contains organizational and contact information for all of the major agencies of the United States government. For example: Use this source to locate the mission statements of an agency, the director of an agency, or the location of a particular agency's closest branch office. This title is also available online at <http://www.gpoaccess.gov/gmanual/browse.html>

TEXAS STATE DOCUMENTS:

Publications and Reports from the Texas Comptroller of Public Accounts (C 2600)

Description: Include numerous reports and policy statements on collecting government revenues for the state.

Sunset Advisory Commission (S 1500)

Description: These publications assess and evaluate the effectiveness of state agencies and organizations. Many of this agency's reports are available online at <http://www.sunset.state.tx.us/>

For More Information

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